



**Regular Board Meeting Agenda  
via Zoom Teleconference  
10/27/2020 06:00 PM**  
Newhall School District  
25375 Orchard Village Rd., #200  
Valencia, CA 91355

**Meeting Minutes**

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**A. CALL TO ORDER**

The Regular meeting of the Governing Board was called to order at 6:03 P.M. by Board President Solomon.

**B. ROLL CALL**

1. Donna Rose, Ernesto Smith, Suzan Solomon, Isaiah Talley, Brian Walters  
All Board and Cabinet Members were present.

**C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

There were no public comments.

**D. ADJOURN TO CLOSED SESSION**

Adjourned to Closed Session at 6:04 P.M.

1. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release of an Employee
2. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent of Human Resources
3. Conference with Legal Counsel: Anticipated Litigation : Government Code Sections 54954.5 (c) & 54956.9 (d)(2) & (e)(1): On Possible Case #19/20-02
4. Superintendent Evaluation: Superintendent Goals Update

**E. RECONVENE TO REGULAR SESSION**

Board members returned to Public Session at 7:07 P.M.

**F. REPORT OUT OF CLOSED SESSION**

Board President Solomon announced that no action was taken in Closed Session.

**G. PLEDGE OF ALLEGIANCE**

Board President Solomon led the Pledge of Allegiance.

**H. APPROVAL OF THE AGENDA**

Agenda approved.  
M/S/C- (Talley/Rose)  
Vote: 5 - 0  
Roll call vote:  
Rose - Aye  
Smith - Aye  
Solomon - Aye

Talley - Aye  
Walters - Aye

## **I. APPROVAL OF MINUTES**

### **1. Consideration of Approving the Minutes of the Regular Meeting of October 13, 2020**

Minutes approved.

M/S/C- (Walters/Talley)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

## **J. ANNOUNCEMENTS**

- Board Members Solomon and Rose, along with Cabinet members observed the Old Orchard SHINE and Pico Canyon Special Ed small cohorts on their first day back to in-person learning. Staff were pleased to see students back interacting with each other, while adhering to all safety protocols;
- Board President Solomon attended the virtual LACSTA meeting held on Monday, October 26th where County Superintendent Debra Duardo shared the latest COVID updates. Elections for the County Committee were also held;
- Board Clerk Walters thanked everyone who contributed in completing the TK- 2nd grade waiver process, notably Superintendent Pelzel for quickly submitting all applications to the County when changes in requirements were announced;
- Instructional Services received 80% participation after surveying staff on the following four items: Preschool Chromebooks, individual math manipulatives, overall additional Chromebooks, and second materials for counselors. Instructional Services will send out grade-level surveys for feedback on additional items.

## **K. PUBLIC COMMENTS**

NTA Co-President Melanie Musella clarified for Board Members and the public NTA's position on the TK - 2nd grade waiver process after receiving negative reaction from families throughout the District.

NESP Co-President Amanda Andrew addressed the Board and the public on NESP's continued commitment to education and their position as it relates to the reopening of schools. NESP requests the District address concerns related to staffing, safety and classroom expectations before considering re-opening schools.

## **L. CORRESPONDENCE**

### **1. Letter from Los Angeles County Office of Education Regarding Approval of 2020-2021 Adopted Budget**

LACOE has approved the District's 2020-2021 Adopted Budget with recommendations to adopt changes and incorporate the budget revisions into the budget. In addition, LACOE recommends that the District incorporate all Federal, State and local funding related to the COVID-19 Pandemic into its budget, as applicable.

### **2. Letter from Los Angeles County Office of Education Regarding Review of 2019-2020 Unaudited Actuals**

Los Angeles County Office of Education has completed its review of the District's Unaudited Actuals for fiscal year 2019-20 and the financial information has been forwarded to the CDE.

#### **M. PUBLIC INTEREST**

None.

#### **N. CONSENT CALENDAR**

##### **1. Removal of Items From the Consent Calendar**

No items removed.

##### **2. Consideration of Approving Items on the Consent Calendar**

Items approved.

M/S/C- (Talley/Rose)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

##### **3. Consent Calendar- Business Services**

i. Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants

ii. Consideration of Approving Gift Report #20/21-7

##### **4. Consent Calendar - Curriculum/Intructional Services**

i. Consideration of Approving 2020/21 Community Arts Partnership Agreement with California Institute of the Arts and the Newhall School District – Program Site: Newhall Elementary School

##### **5. Consent Calendar- Human Resources**

i. Consideration of Approving Personnel Report #20/21-08

##### **6. Consent Calendar- Student Support Services**

i. Consideration of Approving Amended 2020-2021 Personal Services Contract with Therapy Travelers

ii. Consideration of Approving Second Amended Contract Cost for the 2020-2021 Special Education Service Agreement with EdLogical Group Corp

#### **O. STAFF REPORTS**

##### **1. Staff Reports- Business Services**

i. Consideration of Approving 2020-2021 Comprehensive School Safety Plans for McGrath, Meadows, Newhall, Oak Hills, Old Orchard, Peachland, Pico Canyon, Stevenson Ranch, Valencia Valley, and Wiley Canyon Schools

**Plans approved for all 10 NSD schools.**

M/S/C- (Smith/Walters)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

**ii. Consideration of Approving Purchase of 1,400 Chromebooks**

Item approved.

M/S/C- (Talley/Walters)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

**iii. Consideration of Approving Purchase of Chromebook Cases from Sunrise HiTeck**

Item approved.

M/S/C- (Walters/Talley)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

**iv. First Reading of Revised Board Policy 3000: Business and Noninstructional Operations, Concepts and Roles**

Policy changes approved and waived second and third readings.

M/S/C- (Walters/Rose)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

**v. First Reading of Revised Administrative Regulation 3280: Business and Noninstructional Operations, Sale Or Lease of District-Owned Real Property**

Policy changes approved and waived second and third readings.

M/S/C- (Smith/Talley)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye  
 Solomon - Aye  
 Talley - Aye  
 Walters - Aye

vi. **First Reading of Revised Board Policy 3314: Business and Noninstructional Operations, Payment for Goods and Services**

Policy changes approved and second and third readings waived.

M/S/C- (Rose/Talley)

Vote: 5 - 0

Roll call vote:

Rose - Aye  
 Smith - Aye  
 Solomon - Aye  
 Talley - Aye  
 Walters - Aye

2. **Staff Reports- Student Support Services**

i. **Community Advisory Council Presentation: A Story of Collaboration**

Student Support Services Director Kim Howe, District Instructional Coach Katrina Stroh, and Resource Teacher Emily Frey shared their journey to ensure services and collaboration between Special Education and General Education teachers during distance learning.

Board members commended the two presenters for an uplifting and inspirational presentation. The presentation is a great model of how every position in the District is part of one system that educates our children. Board members also commended the use of technology as a communication tool to overcome basic barriers.

3. **Staff Reports-Administrative Services**

i. **COVID-19 Update and Board Discussion**

Superintendent Pelzel and Student Support Services Director Kim Howe updated the Board on the following COVID-19 related items:

TK - 2nd Grade Waiver Process

- Waivers were submitted on October 22, 2020 and we expect to hear back within 2-3 weeks. As previously mentioned, schools with higher socially disadvantaged population rates will be prioritized (i.e. McGrath, Newhall and Wiley Canyon)
- Site administrators will be surveying families to confirm their desire to return to the Blended Model
- The Los Angeles Department of Public Health visited all 10 sites to review safety protocols and the District received positive reviews thus far

Small Cohorts

- This past Monday, October 26th the District resumed face-to-face instruction for the SHINE program at Old Orchard and the severe SDC Program at Pico Canyon
- Some lessons learned in the process include securing enough PPE for students and staff, and creating small areas for each student in the classroom
- The District has determined it is possible to provide face-to-face instructions with all Instructional Aides while having some students engage via Distance Learning

## Small Cohorts Rollout Plan

- The following tentative timeline shared with the Board for approval to move forward:
  - 11/9 - Wiley Canyon SDC Program
  - 11/30 - SDC Preschool and Oak Hills SDC, High-Functioning Autism Program
  - 12/14 - Meadows, McGrath, Valencia Valley and Newhall Mild/Moderate SDC Programs
  - Dates are pending transportation scheduling, which looks to be biggest challenge for this rollout
  - While parents have not been surveyed, Student Support Services is scheduling parent meetings for families included in these small cohorts

Board members requested SSS survey its small cohort families this week, if possible, and share data at the November 3rd Board meeting.

Board members inquired on student access to library books, supplies for isolation rooms and site monitoring of protocols.

- Instructional Services is working with Library Media Techs to provide student access to books regularly
- Business Services sent an email out to sites this week inquiring if there is need for additional protective equipment and supplies
- Per the District's Reopening Plan, site admins are required to assign individuals who will ensure everyone is adhering to protocols

Meadows SDC Teacher Terri Parks addressed Cabinet and Board members on questions and concerns over the SDC rollout plan. Student Support Services Director Kim Howe ensured the department will meet with staff to address questions and concerns prior to reopening for the small cohorts.

#### 4. Staff Reports- Human Resources

##### i. Consideration of Approving the 2019/2020 Tentative Agreement between Newhall School District (NSD) and Newhall Employee Professionals Association (NESP)

Board members thanked District and NESP representatives for the efforts to ratify and maintaining diligence during a difficult year.

Item approved.

M/S/C- (Talley/Walters)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

##### ii. Consideration of Approving the Memorandum of Understanding (MOU) Between Newhall School District and Newhall Teachers Association Regarding COVID-19 School Closure

Item approved.

M/S/C- (Walters/Smith)

Vote: 5 - 0

Roll call vote:  
Rose - Aye  
Smith - Aye  
Solomon - Aye  
Talley - Aye  
Walters - Aye

- iii. **Consideration of Approving the 2019/2020 Tentative Agreement between Newhall School District (NSD) and Newhall Teachers Association (NTA)**  
Board members thanked District and NTA representatives for the efforts to ratify and maintaining diligence during a difficult year.

Item approved.  
M/S/C- (Walters/Talley)  
Vote: 5 - 0  
Roll call vote:  
Rose - Aye  
Smith - Aye  
Solomon - Aye  
Talley - Aye  
Walters - Aye

**P. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- COVID Update
- Review of FMP projects - 2nd meeting in November
- Debrief on Parent Engagement Night

**Q. ADJOURN TO CONTINUATION OF CLOSED SESSION**

Board members resumed Closed Session at 8:51 P.M. to discuss previously stated closed session items.

**R. RETURN TO PUBLIC SESSION**

Board Members returned to Public Session at 10:43 P.M.

**S. REPORT OUT OF SECOND CLOSED SESSION**

Board President Solomon announced that no further action was taken in Closed Session.

**T. ADJOURNMENT**

Board President Solomon adjourned the meeting at 10:44 P.M.

The next Regular Board Meeting is scheduled for November 3, 2020. Closed Session begins at 6:00 P.M. and Open Session begins at 7:00 P.M. The meeting will be held via Zoom teleconference



Board Clerk



Secretary